

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING MINUTES

Thursday, October 25, 2012
Conference Room – C117

FUTURE MEETINGS	
November 15, 2012	Board Meeting – 7 pm
December 20, 2012	Board Meeting – 7 pm

Meeting called to order at 7:00 PM BY President Parmenter.

PLEDGE OF ALLEGIANCE

All present participated in the pledge to our flag.

BOARD MEMBERS:

Tom Parmenter, President	X		_____
Marcus Dean, Vice-President	X		_____
Paul Cronk, District Clerk	X		_____
Faith Roeske	X		_____
Sara Hatch	X		_____

ADMINISTRATION:

Ravo Root, Superintendent	X		_____
Kyle Faulkner, High School Principal			_____
Wendy Butler, PreK – 4 Principal/Curriculum Director	X		_____
Thomas Ricketts, Business Manager	X		_____
William Kelley, Guidance Counselor	X		_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE

2. PROGRAMS/PRESENTATIONS

Audit Presentation – Mr. James Sabo of Brock, Schechter and Polakoff, LLP reviewed the annual external audit. Many areas of finance were discussed and reviewed. Several areas were identified as needing correction with recommendations for improvement in those areas. As part of the audit presentation, Business Manager Tom Ricketts provided a letter to the NYS Department of education outlining a corrective action plan, some of which has already been implemented.

2.1 A motion was made by Dean, seconded by Roeske to approve the following resolution:

BE IT RESOLVED that the Board of Education of the Fillmore Central School District does hereby accept the Independent Auditors’ Report on the financial statements of the school district for the Year Ended June 30, 2012, as presented by the Independent Auditor, Brock, Schechter and Polakoff, LLP

5 Ayes 0 Nays Motion Carried

3. DISCUSSION/WORK SESSION

3.1 Superintendent’s Report

- Entry Plan – Mr. Root reviewed his entry plan. Over the past few months, he has been able to meet with many constituency groups including students, parents, school staff and faculty, board members, community leaders and neighboring educational leaders. This was an opportunity for him to get different perspectives on culture and perceptions of Fillmore Central. He has also visited every classroom and attended many events in and out of the classroom. All these experiences have allowed him to gain valuable knowledge about Fillmore and FCS and help him make good, informed decisions.

- Energy Savings Project – There was some discussion on a proposed energy savings plan to reduce energy costs. This plan would need to remain under \$100,000 with funds being recovered through building aid, actually energy cost reductions and rebates from NYSERDA. These funds could be a transfer from unallocated fund balance to Capital fund and would not require voter approval.
- Bleacher Update – Costs for bleacher repair were reviewed and discussed. Some renovation work would be included to create safer bleachers by installing hand rails and adding to ADA compliance with special seating.
- Adidas Partnership – A community member had expressed concern with Mr. Root over the relationship that FCS has maintained with the athletic clothing manufacturer “Adidas”. FCS Athletic Director confirmed that there is no requirement to purchase Adidas products for coaches or athletes. For every parent or student who goes to Sports Locker and proves through a report card or other means that they are a Fillmore student, they receive the discount and the school booster club receives back 15% of the money they spend to purchase new uniforms. This has resulted in a savings of \$5,250 in the past two years.
- Regional High School and Shared Services Meeting – A meeting to discuss pro’s and con’s of a Regional High School system will be held at the Belmont BOCES on December 6. All Board members that are able are encouraged to attend.
- 12 Month Turf Plan – A 12 month turf maintenance plan was presented by Head Grounds Keeper Ken Redman. This plan outlines two possible action plans that could be used to help improve the condition of all athletic fields. As some equipment acquisitions may be needed, the Board requested that price comparisons be gathered and presented at a future meeting.
- Board of Education Recognition Week – October 29 – November 2. Tee shirts were provided for each Board member and tasty treats were provided by students. Thank you.

3.2 Other Administrators’ Reports

- Principal Faulkner was not present but passed along two items.
 1. The National Honor Society induction assembly will be held on November 7 at 1:30 pm. All Board members received an invitation and were encouraged to attend.
 2. Three high school athletic teams will begin post season play. Varsity volleyball and both girls’ and boys’ varsity soccer begin playoffs this week. The category list has been very low which reflects the quality of students that play athletics.
- Principal Butler reported the following:
 1. The Safe Child program held on October 15 was a success with 65% of eligible students participating.
 2. The Fillmore Central Elementary play will be performed November 2 in the school auditorium.
 3. Changes were made to help create a more peaceful atmosphere in the cafeteria directly after bus drop off time.
 4. Four iPad carts with a total of approximately 60 iPads are now available for teachers to use for classroom work.
 5. New wiring work in the computer lab is almost complete and will soon be available for occupancy and available to student use.

3.3 Work Session –

- Policy Review – Section 3000 Community Relations
Board member Sara Hatch and Guidance Counselor Bill Kelley reviewed this section and brought a number of recommended changes to the Board. These change recommendations will be complied with change recommendations from other sections that have been previously reviewed and sent to Erie 1 BOCES for compilation.

4. EXECUTIVE SESSION

- 4.1 A motion was made by Roeske, seconded by Hatch for the board to enter into Executive Session to discuss labor negotiations and a legal matter.

5 Ayes 0 Nays Motion Carried

The Board entered Executive session at 9:00 pm

- 4.2 A motion was made by Roeske, seconded by Dean for the board to move out of Executive Session.

5 Ayes 0 Nays Motion Carried

The Board began regular open session at 9:58 pm.

5. BUSINESS/FINANCE:

5.1 Business Administrator's Report

Business Manager Tom Ricketts reviewed the monthly financial statements and cash summary. Revenues were increased due to NYS Lottery Aid payments and tax levy payments. Mr. Ricketts also presented a corrective action plan that was prepared for NYS Education Department Audit Services in response to the Independent Audit Management letter submitted as part of the 2011-2012 audit.

- 5.2 A motion was made Hatch, seconded by Dean to approve the Treasurer's Report for the month of September and to grant the authority to pay the necessary October bills with the Treasurer's Report to be presented at the November Board of Education meeting.

5 Ayes 0 Nays Motion Carried

6. OTHER ITEMS - None

7. CONSENT VOTE:

- Minutes of September 20, 2012

A motion was made by Roeske, seconded by Dean to approve the minutes of the September 12, 2012 Board of Education meeting.

5 Ayes 0 Nays Motion Carried

8. OLD BUSINESS

The next regular Board of Education meeting is scheduled for November 15, 2012 at 7:00 pm in the Conference room C117.

9. NEW BUSINESS

- 9.1 A motion was made by Cronk, Seconded by Hatch to approve the following resolution,

BE IT RESOLVED THAT Kyle Faulkner and Wendy Butler are hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved teacher rubric selected by the Fillmore Central School District for use in the evaluations of teachers including training on the effective application of such rubrics to observe a teacher's practice;
- (5) Application and use of the assessment tools that the Fillmore Central School District utilizes to evaluate its teachers including, but not limited to observations; structured portfolio reviews; etc.
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Clarence Central School District to evaluate its teachers;

(7) The scoring methodology utilized by the Department and the Fillmore Central School District to evaluate a teacher under 8 NYCRR Subpart 30-2, including:

- (a) how scores are generated for each subcomponent and the composite effectiveness score of teachers, and
- (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and

(8) Specific considerations in evaluating teachers of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Fillmore Central School District annual professional performance review plan.

5 Ayes 0 Nays Motion Carried

9.2 A motion was made by Roeske, seconded by Dean to approve the following resolution,

BE IT RESOLVED THAT Ravo Root is hereby certified as a Qualified Lead Evaluator of Building Principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

(1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;

(2) Evidence-based observation techniques that are grounded in research;

(3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

(4) Application and use of the State-approved principal rubric selected by the Fillmore Central School District for use in the evaluations of building principals including training on the effective application of such rubrics to observe a building principal's practice;

(5) Application and use of the assessment tools that the Fillmore Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; professional growth goals*; building principal improvement goals, etc.

(6) Application and use of the State-approved locally selected measures of student achievement used by the Clarence Central School District to evaluate its principals;

(7) The scoring methodology utilized by the Department and the Fillmore Central School District to evaluate a building principal under 8 NYCRR Subpart 30-2, including:

(a) how scores are generated for each subcomponent and the composite effectiveness score of building principals.

(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and

(8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Fillmore Central School District annual professional performance review plan.

5 Ayes 0 Nays Motion Carried

- 9.3 In accordance with Policy 1410, a motion was made by Dean, seconded by Roeske to approve the first reading of Policy #5640, #7631, and #7640.

5 Ayes 0 Nays Motion Carried

- 9.4 A motion was made by Cronk, seconded by Dean to approve the following resolution,

RESOLVED that the Board of Education of the Fillmore Central School District authorizes an increase in the 2012-2013 General Fund budget in the amount of \$23,094 to fund the CSE position through BOCES in budget code A2250.49. Necessary funds will be transferred from existing unallocated fund balance.

5 Ayes 0 Nays Motion Carried

- 9.5 A motion was made by Roeske, seconded by Hatch to approve the following resolution,

RESOLVED that the Board of Education of the Fillmore Central School District authorizes an increase in the 2012-2013 General Fund budget in the amount of \$9,500 to fund the replacement of bus radios in budget code A5510.20. Necessary funds will be transferred from existing unallocated fund balance.

5 Ayes 0 Nays Motion Carried

- 9.6 A motion was made by Dean, seconded by Roeske to approve the following resolution,

RESOLVED that the Board of Education of the Fillmore Central School District authorizes an increase in the 2012-2013 General Fund budget in the amount of \$17,448 to fund the repairs and upgrades to the bleachers in budget code A1620.465. Necessary funds will be transferred from existing unallocated fund balance.

5 Ayes 0 Nays Motion Carried

- 9.7 A motion was made by Hatch, seconded by Dean to approve the following resolution,

BE IT RESOLVED that the Board of Education authorizes Master’s Stipend pay to Stacy Bentley, Michelle Palmiter, Audra Beardsley, and Eileen Anderson in accordance with Appendix C Paragraph 9 of the Collective Bargaining Agreement as prescribed in the MOA between the Fillmore Central School District and the Fillmore Faculty Association on 10/23/12.

5 Ayes 0 Nays Motion Carried

10. PERSONNEL

- 10.1 A motion was made by Cronk, seconded by Hatch to accept the Advisor resignation indicated below for 2012-2013.

NAME	ACTIVITY	DATE EFFECTIVE
William Brown	Sound and Lights Director	10/5/12

5 Ayes 0 Nays Motion Carried

- 10.2 A motion was made by Dean, seconded by Roeske to approve the Advisor/Coach appointments indicated below for 2012-2013.

NAME	ACTIVITY	SALARY
Eileen Anderson	Sound and Lights Director	\$3,604
Nate Tucker	Modified Boys Basketball	\$2,170

5 Ayes 0 Nays Motion Carried

10.3 A motion was made by Hatch, seconded by Cronk to approve the request for a leave of absence as indicated below.

EMPLOYEE	POSITION	DATE EFFECTIVE	COMMENTS
Kimberley Lau-Garrison	Teacher	11/2/2012 – 1/2/2013	For child rearing leave covered under FMLA

5 Ayes 0 Nays Motion Carried

10.4 A motion was made by Roeske, seconded by Hatch to approve the long term substitute appointment as indicated below.

EMPLOYEE	POSITION	DATE EFFECTIVE	COMMENTS
William Breuer	Science Teacher	11/2/2012 – 1/2/2013	To cover Kim Lau-Garrison's maternity leave

5 Ayes 0 Nays Motion Carried

11. CSE/CPSE RECOMMENDATIONS

11.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from September 20, 2012 to October 24, 2012, A motion was made by Dean, seconded by Hatch to hereby approve said recommendations.

5 Ayes 0 Nays Motion Carried

12. ADJOURNMENT

A motion was made by Roeske, seconded by Cronk to adjourn the meeting.

5 Ayes 0 Nays Motion Carried

The meeting was adjourned at 10:32 pm.

13. IMPORTANT DATES/INFORMATION

- ◆ **Elementary Play – November 2nd**
- ◆ **American Education Week – November 5th – 9th**
- ◆ **National Honor Society Induction Ceremony – November 7th @ 1:45 pm**
- ◆ **Board of Education Recognition Week – Oct. 29th – Nov. 2nd**